

Bible Quest Children's Ministry

MISSION STATEMENT

Crosspointe Baptist Church's Children's Ministry exists for the purpose of Biblical teaching and training a child by learning scriptural absolutes. Bible Quest exists to provide an environment that will allow the child to accept Jesus Christ as Savior and to be conformed into His image; to encourage the child to have a personal relationship in every aspect of his/her life; and to stimulate the child to share Jesus and the Word of God to his world.

We believe that a teacher/worker of the Word of God demands a high standard. Our Lord deserves the best and our children merit dedication.

Bible Quest's STATEMENT OF FAITH

We believe that Jesus Christ is the Son of God, who came to earth to provide a way for a person to approach God. By dying on the cross for one's wrong doings, then rising from the dead, He has provided the only way to God. One must accept Christ's provision by accepting it as truth and by turning from one's wrong doings which the Bible calls sin.



EXPECTATIONS OF TEACHERS AND WORKERS OF Bible Quest Children's Ministry



Main Points

- Be a member of the church
- Have a relationship with Christ
- Prepare for your ministry duties
- Show care to the students
- Be a member of the church
- Have a relationship with Christ
- Prepare for your ministry duties
- Show care to the students

Ideal Expectations

- A member of the church and have completed Bible Quest Training.
- Sign the Bible Quest Worker Contract for a year of service.
- Consistently attend worship services and fellowships.
- Consistently have personal quiet times with the Lord.
- Support the church financially with consistent offerings.

Worker's Responsibilities Outside of Classroom

- Pray for God's guidance, for a vision, and for the pupils.
- Plan the lesson, the class setup, and the course of events.
- Prepare the lessons, classroom, and the learning activities for class.
- Take a personal interest with the students.
 - Have routine contact with students via call, card, or visit being sensitive to the privacy and safety of students and of yourself.
 - Contact first time guests within the first week.
 - Monitor absentees and make appropriate contacts.

Worker's Responsibilities Inside the Classroom

- Be at least 15 minutes early to class or as early as possible if coming from another ministry.
- Greet the pupils with enthusiasm using a warm smile.
- Mingle with the children before class time.
- Greet guests and help them to feel welcome.
- Participate in songs, announcements, pledges, and prayer.
- Sit with the children during lesson time, if you are not teaching.

- Manage the classroom using the Classroom Management policies.
- Please abstain from long uses of your cell phone or other gadgets that would distract you from the students.
- Help manage the dismissal of all students by the guidelines set forth in the security section, Children Security.

Worker's Responsibility for Bible Quest Activities

- Workers are expected to attend major Bible Quest Activities.
- Please contact Children Pastor for scheduling of activities and calendar approval.
- Check with the Children Pastor or person in charge of activity what will be needed for the activity.
- Follow all the responsibilities under "Worker's Responsibilities Inside the Classroom".

Classroom Management Bible Quest

Expectations of Students

- Students are not to talk when the teacher is talking
- Students are to raise their hand and wait to be acknowledged before speaking
- Students are to go to the bathroom and get a drink only with the supervision (Greeter/Security at Welcome Center may help)
- Students are not to leave the Bible Quest room until their parent/guardian has made the proper contact

Attention Signal

The Five Count: Count to five by raising your hand indicating each number
The children are to be quiet by the time you get to "five".

Disciplinary Actions

The Three Count: Give a student a number for misbehaving.

1. The One Count: Give the child a warning and explain the consequences of the Two and Three Count.
2. The Two Count: The child will not receive any treats for the day and will not participate in any games.
3. The Three Count: The child will receive a talk with the person in charge and/or if necessary, the parent or guardian will be contacted concerning the child's behavior.*

(Note: The child needs to be aware of these rules prior to implementing them, preferably, before or after the one count was given.)

*If a child's parent needs to be contacted, please discuss the matter with the person in charge.

Children's Security

- I. Bible Quest Children's Ministry
- II. Matthew 18:6 ⁶“Whoever causes one of these little ones who believe in Me to sin, it would be better for him if a millstone were hung around his neck, and he were drowned in the depth of the sea.
 - A. We need to protect the child
 - B. You need to protect yourself
- III. The Worker
 - A. The sign states, **“For the safety and the management of the children, only scheduled and pre-approved workers are permitted in the classrooms.”**
 - B. A member of the church and have completed Bible Quest Training.
 - C. Fill out the Confident Volunteer Application Form
 - D. Be willing to have a background check
 - E. Have an interview with one of the Pastors or a Children Ministry head
 - F. Never be alone with a child, keep the door open - that's why there are windows in the doors
- IV. The Student
 - A. Child Check In
 - 1. Everyone needs to fill out the information card
 - 2. Check in at the Attendance Welcome Center
 - B. Pickup
 - 1. No one is to leave the room without be checked out by an approved adult
 - 2. All pickup is to be done through one door for safety and management.
 - 3. I f someone comes to pick up the child who is not listed we will contact the parent or guardian
 - C. AWANA Dismissal
 - 1. All students are to be in the *designated area* until a parent or guardian picks them up.

2. All workers are to help manage dismissal time.

D. Church Van

1. The van workers will have the parents fill out the Information card before a child gets on the van.
2. This has a signature line on it that gives us permission to bring their child to church.
3. Church Van worker will retrieve the students during dismissal and help lead them safely to the van.

E. Welcome Center and Security

1. The Welcome Center and Security are to help direct parents to the Attendance Welcome Center or Information Card.
2. If they are not in the system or attendance sheet, then we need the information card filled out.
3. During church time please keep eyes on any child going to the bathrooms.
4. Classroom doors are to remain locked during teaching times.
5. We cannot have both front doors open going to the outside.

V. Nursery

- A. Again, only the workers are allowed in the nursery - except for the mother/father who is dropping off/picking up the child or is tending to a special need.
- B. Nursing Area - will be set as the need arises. Please do not open nursing area, if the door is locked. (Occupied sign)

VI. Security Team

- A. Maintain the front area for safety while panning the security cameras.
- B. Follow the procedures set forth by the Security Ministry.



Bible Quest Class Schedules For check-in purposes

Sunday Morning (9:15 or 10:30 A.M. check-in)

- Nursery – Sunday Morning (ages 0 – 2 year old)
- Toddlers – Sunday Morning (2 year old)
- Beginners' Bible Quest (3 year old to 5 year old)
- Bible Quest Sunday (Kindergarten to 6th Grade)

Wednesday Night (6:30 check-in)

- Nursery – Wednesday Night (ages – 2 year old)
- AWANA – Puggles (2 year old)
- AWANA – Cubbies (3 year old to 5 year old)
- AWANA – Sparkies (Kindergarten to 2nd Grade)
- AWANA – T&T Club (3rd Grade to 6th Grade)